SEMINOLE COUNTY GOVERNMENT AGENDA MEMORANDUM

SUBJECT: Committee on Aging

DEPARTMENT: Community Services

DIVISION: Administration - Community

Services

AUTHORIZED BY: Michele Saunders **CONTACT:** Pamela Martin **EXT:** 2302

MOTION/RECOMMENDATION:

Approve the reappointment of three (3) members to the Committee on Aging.

County-wide Michele Saunders

BACKGROUND:

On May 6, 2008, the Board of County Commissioners adopted a Resolution amending Section 4.6 of the Seminole County Administrative Code (Code) which established the Committee on Aging (Committee).

These following members were appointed to the Committee in accordance with the guidelines established by the Code. The initial term of the members are staggered for one (1), two (2), or three (3) year terms. At end of the initial term, members will be eligible for appointment to a full two (2) year term. All terms will run from July - June.

The Committee has three (3) representatives which fall under the one (1) year initial term and have expressed interest in reappointment for an additional two (2) year term, which term would commence July 1, 2009.

- Local Law Enforcement, Dottie Burkett, Elder Services, Seminole County Sheriff's Office
- Local Senior Initiatives Marsha Lorenz, President & CEO, Visiting Nurse Association/CCE
- Housing Industry Robert Kinney, Central Florida housing consultant.

In addition, the Committee on Aging has endorsed the three (3) representatives to be reappointed pending the Board of County Commissioners' approval.

STAFF RECOMMENDATION:

Staff recommends that the Board approve the reappointment of the three (3) members to the Committee on Aging.

ATTACHMENTS:

- 1. 2009 Administrative Code 4.6
- 2. List of members for Renewal

Additionally Reviewed By:

County Attorney Review (Susan Dietrich)

SECTION 4. BOARDS, COMMISSIONS, COUNCILS AND COMMITTEES

4.6 COMMITTEE ON AGING

- **A. PURPOSE.** The Seminole County Committee on Aging is established to provide input and recommendations to the Board of County Commissioners regarding issues, policies, and services which will promote and enhance the quality of life for senior residents of Seminole County.
- **B. DUTIES/RESPONSIBILITIES.** The Committee on Aging shall have the following duties and responsibilities:
- (1) Identify issues that are of special concern to the senior residents of Seminole County;
- (2) Prepare reports, recommendations, and presentations to the Board of County Commissioners to include, but not be limited to, service inventory and gaps, funding, and essential policies consistent with the Seminole County Strategic Plan;
- (3) Establish working relationships with all senior related programs, agencies, and centers that provide services to County residents;
 - (4) Establish By-Laws to govern their work;
 - (5) Elect a Chairperson and Vice-Chairperson annually; and
- (6) Establish Standing and Ad-Hoc Committees, as necessary, to fulfill their purpose and enhance service to the community.

C. MEMBERSHIP STRUCTURE.

- (1) Requirements. The Committee on Aging shall have a nine (9) member board consisting of representatives of the groups listed below. Committee members shall be appointed by the Board of County Commissioners for terms of two (2) years commencing July 1 of each calendar year. No member may serve more than three consecutive terms. If a member is appointed to complete a term due to a vacancy, that member shall be eligible to serve an additional three complete terms. The initial term of the members will be staggered and be for one (1), two (2), or three (3) years as indicated:
 - (a) One (1) year initial terms:

Local Law Enforcement Local Senior Initiatives (examples) One (1) member One (1) member

- Seminole Volunteers
- Visiting Nurses

Meals on Wheels
 Housing Industry
 One (1) member

(b) Two (2) year initial terms:

Faith Based Organizations

Local Senior Residents

State Attorney's Office

One (1) member

One (1) member

One (1) member

(c) Three (3) year initial terms:

Local Area Agency on Aging

Local Senior Residents

Health Care Interest (examples)

One (1) member

One (1) member

One (1) member

Local Hospitals

- East Central Florida Health Planning Council
- Health Department
- * There are a total of two (2) Local Senior Resident Members; one begins with a two (2) year initial term and the other begins with a three (3) year initial term.
- (2) The Department of Community Services, Division of Community Assistance shall provide administrative support and serve as the BCC liaison to the Committee. The Department shall accept nominations from representative agencies, community groups, and by the Committee on Aging itself. At such time as appointments are required to be made, the Department shall bring forward to the Board of County Commissioners, on its agenda, nominees for appointment.

D. LEGAL ISSUES

- (1) Financial Disclosure is not required
- (2) Loyalty Oath is not required.
- (3) Sunshine and Public Records laws apply to the meetings and records of the Committee.
- (4) Membership on the Committee does not constitute an office for purposes of the constitutional prohibition on dual office holding.

F.	AUTHORITY.	Resolution 2008-R

Exhibit A

Committee on Aging

Nominees for appointment:

*One (1) year initial term:

Local Law Enforcement

Dottie Burkett, Elder Services, Seminole County Sheriff's Office

Housing Industry

Robert Kinney, Executive Director of Habitat Seminole

Local Senior Initiative

Marsha Lorenz, President & CEO, Visiting Nurse Association/CCE

*Two (2) year initial term:

Faith Based Organization

Angie Romagosa, President, The Sharing Center

Local Senior Resident

Henry Scarfo, Managing Director, Westford Academy

State Attorney's Office

Lymary Munoz, Assistant State Attorney

*Three (3) year initial term:

Local Area Agency on Aging

Randy Hunt, CEO, Senior Resource Alliance

Local Senior Resident

Walt Willis, Facilitator, Neighborhood Associates, Inc.

Health Care Interest

Dr. Karen Van Caulil, Exec. Director, Health Council of East Central Florida

^{*}At end of the initial term, members are eligible for appointment for a full three (3) year term. All terms will run from July – June.